Chester County Council
Eagle Scout Handbook

Your guide to the Life-to-Eagle process.

This *Handbook* is provided by the Chester County Council advancement committee to help Life Scouts through the process of becoming an Eagle Scout. Our objective is to help every Scout who wants to become an Eagle Scout understand the process and have the resources to achieve this goal. The decision to become an Eagle Scout can be a life changing decision. Only YOU can make that decision, and only YOU can earn the Eagle Scout Rank. Once you make that decision, we are here to help you in every way we can. Many of the suggestions in this *Handbook* will help you do your best while learning and getting the most out of the entire process.

Be sure you have the latest version of this *Handbook*. It is updated as necessary. The latest version is always available at http://eaglescout.itgo.com/Workbook.html.

Purpose of this Handbook

This *Handbook* is intended to provide the details of how the process works in the Chester County Council, particularly the paperwork process. This *Handbook* includes forms and instructions to make the process go smoothly for you. It also includes links to other forms and documents that you will need for this process. Many of these forms are checklists to help ensure you don't miss any steps. Be sure to check off each step as you complete it. There may be projects that do not need some of these steps. They are recommendations that work for most projects. Check with your district representative if you have any questions. See http://eaglescout.itgo.com/contacts.html for the name and contact information of this person.

Becoming an Eagle Scout is a challenge, but it is not intended to be insurmountable for any Scout. There are many resources available to help you meet this challenge. Use these resources to get the most out of your trail to Eagle.

Follow the procedures described in this *Handbook* carefully to make sure you do not miss any details in the process. Remember that the first six requirements for Eagle Scout (all except the board of review), must be done before your 18th birthday. As you complete each part of the process, you should go back and review the instructions and checklists one sentence at a time to be sure you have not missed any details. Each sentence and each word in this *Handbook* is important and there for a reason.

The web site http://eaglescout.itgo.com is filled with helpful information. Refer to it often for information on all steps in the Life-to-Eagle process. There are many links to that web site within this document.

This *Handbook* does not cover the Eagle Scout requirements for tenure, Scout Spirit, merit badges, or position of responsibility. If you have any questions about these requirements, refer to the web site above. In most cases, a Scout has completed, or at least is well along on those requirements before starting the Eagle Scout project, although that is not a requirement.

Downloading the Eagle Scout Service Project Workbook

In order to meet the requirements for the Eagle Scout project, you will need the latest version of the *Eagle Scout Service Project Workbook*. Download this document from https://www.scouting.org/programs/scouts-bsa/advancement-and-awards/eagle-scout-workbook/.
Do not use documents from other sources. Save it to your hard drive. You may need to Right Click or Control Click and Save As. Then open it in Adobe Acrobat Reader. **IT WILL PROBABLY NOT WORK IF OPENED IN A BROWSER OR APPLICATION OTHER THAN ADOBE ACROBAT READER. You probably cannot fill out this document on a smartphone, tablet, iPad, e-reader, or Chromebook unless you can install and use Adobe Acrobat Reader.** This document does change periodically, so be sure you have the latest version. The date on the front cover should be at least February 2023 or later. If you do not have a computer, or do not have access to the internet, talk to your Scoutmaster, Project Coach, or your District Advancement contact. They will be able to get you a copy of the *Workbook* that you can fill out. You also might be able to use a computer at school, a public library, or someone in your troop to fill out the *Workbook*.

Getting Started

You should get a clean **three-ring view binder** to hold all your documents and notes for the entire Eagle project process. Slip in labels in front and spine with your name and troop number. A set of dividers may be helpful. Initially, you should download, print (also save electronically), and put in your notebook at least the following:

• The *Eagle Scout Service Project Workbook* (see previous section).
• This *Chester County Council Eagle Scout Service Project Handbook*.
• A log of all your time spent planning the project from the beginning (see http://eaglescout.itgo.com/PlanningLog.xls). Record your time with Excel or Google Sheets.
• Project planning checklist(s) once you have some idea of your project:
   o Construction projects: http://eaglescout.itgo.com/ConstructionChecklist.pdf
   o Landscaping projects: http://eaglescout.itgo.com/LandscapingChecklist.pdf
   o Trail projects: http://eaglescout.itgo.com/TrailsChecklist.pdf
   o Events projects: http://eaglescout.itgo.com/EventsChecklist.pdf
• The workday sign-in sheet: http://eaglescout.itgo.com/SignIn.xls. (Use Excel or Google Sheets)
• The Eagle Scout Rank Application form: https://scoutbook.scouting.org/, go to the Scout Reports menu and download this form pre-filled-out with everything Scoutbook knows. Download/save and fill in/correct any missing information in Adobe Reader.
• Safety planning information for scouting service projects is available at https://filestore.scouting.org/filestore/healthsafety/pdf/680-027.pdf and https://filestore.scouting.org/filestore/healthsafety/pdf/680-028.pdf.

You should have collected and read all this material before you meet with your Eagle Advisor/Eagle Project Coach or start looking for project ideas.

Resources from Your Troop

Talk with your Scoutmaster about identifying an Eagle Advisor and Eagle Project Coach (who may be the same person). They are adults who are experienced with the Eagle process, preferably specifically trained, and with time to work with you throughout the process. The Eagle Advisor can help you navigate the Eagle process, timing, and paperwork. The Eagle Project Coach should have expertise in the type of work you expect to do in your project and can help you prepare the details of your project plan so you will be able to lead your project to a successful conclusion. You should be talking with these adults frequently at every stage of your Eagle process.

Filling Out Your *Workbook*

The *Workbook* is a fillable PDF document. To open the document, you should have the latest version of Adobe Acrobat Reader. It is available as a free download from https://get.adobe.com/reader/.

The workbook should be opened and filled out in Adobe Acrobat Reader. **You might be able to fill it out, save, and print from the Chrome browser, or other online or computer tools. You should test your setup to be sure you can fill out, save, print, reopen, and continue editing the document before you invest time using other tools. These alternatives are not guaranteed.**

As you fill out your *Workbook*, you may need to add more information than fits easily in the boxes provided. At any point you can **add additional pages**, drawings, pictures, notes, research, and other information. Just put a note in the box saying something like "see page Final Plan Page B-1 through Final Plan Page B-3" and put those pages after Final Plan Page B, or whatever page you are working on. This notebook will become your permanent record of this project.

You will almost certainly have to make presentations in the future. The quality of those presentations reflects on you and your employer (if doing it for a job). This project and its workbook are an opportunity to learn and practice those skills of making a good impression through your presentation. If nothing else, it will precede you in your board of review and you want it to make the best impression possible before you start your board of review. You would be well advised to get advice from your Eagle Advisor, parent, English teacher, or other adult on how to make your presentation reflect **your best work**.

Finding a Project

It is important that you choose the right project for you. You need to find a project that meets the requirements, has impact on the community, contributes to your growth, and at which you will be successful. There is information in the beginning of your *Workbook* and much more information at http://eaglescout.itgo.com/FindProject.html. Be sure the project you settle on is something you can accomplish, but it should be a significant challenge for you. Projects for Scouts with typical capabilities usually are of a size that takes a total of 150 to 250 person-hours to complete.

Project Proposal

Before you start writing the proposal, you should read this entire *Handbook* and the entire *Workbook*. You should also talk with others who will help you through the planning, get a good understanding of what is involved in Eagle projects in general, and the specific project you plan to undertake. It is a good idea to attend a Life-to-Eagle seminar (see http://www.eaglescout.itgo.com/Seminars.html) before you start the Eagle Scout project process. Identify and study all the relevant sections of http://eaglescout.itgo.com/materials.html and the information on http://eaglescout.itgo.com/PlanProject.html.

You need to keep track of the time you spend planning the project. See http://eaglescout.itgo.com/PlanningLog.xls for a suggested form you may use for keeping track of this. You will need this information for your project report. You can also use this form for recording time preparing your final report.

The Chester County Council Advancement Committee has prepared a series of checklists that will help you with the planning process. They are described on the previous page.

Print the checklist and **check off each item** as you have completed it. Don't just download it and ignore it. Be sure to identify the Materials sections that are relevant to your project.

The Proposal Section of the *Workbook*, with any additional pages or attachments, is your initial proposal. This proposal needs to show that your project, when you have

planned it and carried it out, will be successful and meet the requirements for the Eagle Scout rank. The proposal may not include all the final planning details but must demonstrate that you will be able to do the final planning and that after that planning you will be able to carry out the project and meet the requirement. The more you know about the project and what it will involve, the better chance you will have of getting the project proposal approved. You should be familiar with the rest of the process, whether or not you have done all the final planning by this time. You should be able to explain how you will do any remaining planning steps.

The project itself must meet the restrictions on what can be done for an Eagle project. If there is **ANY** question about whether a project idea will meet the requirements, contact your district representative **BEFORE** developing your proposal. Your proposal must demonstrate that it will be feasible for you to successfully plan, develop, and give leadership to the project, and that it will be possible for the project to be done safely under your leadership. The project must be something that will be of benefit to the organization for whom you are doing the project. Your proposal must demonstrate that you will be able to make this all happen.

The more detailed planning you do before the approval steps, the better you will be able to demonstrate that you will be able to successfully carry out the project. You may choose to do all the detailed planning in the Final Plan after you get the approval signatures. As you work with your Eagle Project Coach, they may make suggestions that should be incorporated into your plan. The better your plan, the more likely your project will go smoothly and the easier it will be to meet the requirement that **YOU** lead the project. The final approval of your having successfully met the planning requirement will be at your board of review, after you have finished all the requirements for Eagle Scout. On the other hand, you may choose to do the detailed planning for the Final Plan before getting the approval signatures. See the information below on preparing your Final Plan. You should still be working closely with your Project Coach and incorporate their suggestions into your planning. If your final plan is done and reviewed successfully when you get your approval signatures, you are virtually assured that the Plan part of the Eagle Project requirement will be approved by your Board of Review.

Be sure you have done and checked off all the steps in the checklist under Eagle Scout Service Project Proposal. Do not waste your time and that of the approvers by asking for approval of a proposal that you should know is not complete.

As you are meeting with the four approvers of your project proposal, be sure you are prepared to take notes. These notes either will be the guide to enhancements or revisions to the proposal to get it approved, or they go into the first section of the Final Plan in the *Workbook*.

Final Plan

Remember that planning not only makes it possible for you to lead the project, but doing the planning is part of the requirement. Once your Project Proposal has been approved, if you have not done the Final Plan, you need to finish the planning process using the *Workbook* and the Project Planning checklists as a guide through the process. For many Scouts, this planning process is the most difficult part of the Eagle project, but many Scouts also report that their projects were successfully, even easily, carried out because of the time and effort they put into preparing a good plan.

As you develop the final plan details, you should work closely with your Eagle Project Coach, someone from your troop assigned to help you with this process. This is an iterative process that will probably require several discussions and revisions.

Once you have all the final plan details worked out, test yourself to be sure that you are ready to lead the project. The district representative who approved your project may be willing to review the plan again as well if it was not done before you got their approval of the Project Proposal. Many of these representatives have helped hundreds of Scouts with Eagle projects and can be very valuable in reviewing your plan. The final project, as completed, is approved by the Board of Review after you have completed all the requirements for the rank of Eagle Scout. Having the district representative's involvement and review of your final plan is optional, but it can help you avoid many problems or mistakes. **This can also improve your chances of passing the Eagle Scout board of review.**

Be sure you have used the appropriate check list described above and can check off every applicable item. If not, you are probably not ready to carry out your project.

The project beneficiary has the authority to require and approve a final plan. You should be in close communication with the beneficiary throughout the planning process. Even if they have not specifically asked to see you again before starting, it is a good idea to meet with them again to discuss where you are with the process.

Fundraising

If you need to raise funds to carry out your project or if you will be securing donations of materials, you will need to complete an Eagle Scout Service Project Fundraising Application. This application is not necessary for contributions from you, your parents or relatives, your unit or its chartered organization, parents or members of your unit, or the beneficiary of your project. However, if any funds or donated materials are coming from any other source, you will need to have this form completed and signed.

The fundraising application is included in your *Workbook* at the end of the final plan. Complete the form, print it out, and get the three approval signatures before starting your fundraising. The Chester County Council has delegated that the council approval to be done by the district representative who approved your project proposal. If it meets all the requirements, they will sign it and return it to you. For simplicity, you may want to fill out this form and get the signatures at the same time as you get the proposal approved.

All money left over, regardless of the source, goes to the beneficiary.

Carrying Out Your Project

The following suggestions will help you carry out your project smoothly and prepare you to do your final report when you are done.

As you plan for each work session, be sure that you have confirmed plans for:
- All materials, supplies, and tools to be there.
- As a Scout activity, 2 registered adults over 21 years of age must be available (not necessarily working on the project) at each work session. If you or any of your

workers are members of a Scouts BSA female troop, one of these adults must be female.

- Confirm the night before that your workers know when, where, what to bring, what to wear, how long, transportation, and any other important details.
- Review your plans so you know exactly what you plan to accomplish, and how you plan to organize and instruct your workers for them to accomplish the work.

While you are working on the project it is important to keep records daily as the project moves forward.

- Take **pictures** before, during, and at the completion of the project. Be sure to include pictures before you start, pictures of the work progressing, pictures of your crew, and pictures of the finished product.

- Keep a **log** each day you work of who worked and for how long. See http://eaglescout.itgo.com/SignIn.xls for a suggested form you may use for keeping track of this. You will need this information for your project report. Be sure to track BSA youth, other youth, BSA adults, and other adults. Use Excel or Google Sheets.

- Keep **notes** each day of what work you did. Write a **journal** or description of the process, what went well, and how what you accomplished compared to what you planned or hoped to accomplish. This journal is an important part of your final report.

- Note any **problems** met or **changes** made to the plan. If you must make significant changes to the project that affects the scope or results of the project, you should review these changes with each person who approved the project proposal.

- Make notes of what you **learned** from leading the work.

Remember that the project must be carried out with **you** providing **leadership** to a **group** of people you recruited working under your leadership providing the service. Do not let the project turn into you, maybe with the help of your father or one other scout, carrying out the project. You should do very little of the "work" of the project. At each work session you should be providing leadership to two or more individuals. Adults must handle dangerous power tools, especially power saws, and of course will be necessary to provide transportation and safety. Other than that, their involvement should be minimized to allow and require you to provide the leadership. Suggest that they bring a lawn chair and a good book (this time should not be listed in your log). Don't let them take over your project while trying to be helpful. Remember that if this is to be **YOUR** Eagle project, **YOU** must be in charge and providing the leadership.

Project Report

The entire project will be reviewed by, and requires the unanimous approval of, your board of review. Remember that the requirement is that you **plan**, **develop**, and give **leadership** to the project, and that it be **helpful** to the benefiting organization. Be sure that your report clearly shows how you have met these requirements. It should include a good description of your process in leading the carrying out of the project. The members of the board of review will review this report before the board of review starts and then will question you about the project. It is the board of review that approves the completed

project. The better a job you do in your report of showcasing what you did, the easier a time the board will have in approving your project.

This report will also become your permanent record of what you have done. You should be proud of what you have accomplished, and you will have this workbook to remember and show to others in the future. You need to decide if you are a D- kind of person, doing just the absolute minimum to get by, or something better showing what you really are capable of doing when you put your mind to it. This is the kind of decision that will follow you for the rest of your life.

In addition to the pages from the *Workbook*, you will probably add many pages to the report. Be sure to include your daily journals, logs of who worked, pictures of carrying out the project, and all the pages of the original *Workbook* document.

Service Hour Reporting

Once work on your project is completed, you need to report the service hours performed. Go to Internet Advancement, click on Activities, click the "+" button, and select Service Hours. Fill in the details about your project, who worked on it, and how many hours each person worked on the project. Be sure to click Save when you have finished entering the data. This notifies your Scoutmaster who approves the entry and makes the information appear on your Eagle Scout Rank Application (see below).

References

The requirements for references have changed effective January 1, 2025. Per the *Guide to Advancement 2025* section **9.0.1.3 Complete the Application** item 3:

3. References: Must list names and contact information for four people who are willing to serve as references for the Eagle candidate. These may be Scout leaders, teachers, employers, coaches, other Scouts, etc. References do not need to be 21 or older. Parents and other relatives are strongly discouraged from serving as references. The current unit leader and committee chair are not eligible to serve as references; their signature on the application is their endorsement. See also Section 9.0.1.7"

You get to pick the people who will write the references, within the restrictions listed above. You are responsible for requesting references from the people listed. Even before you finish your project you can start the process of obtaining your reference letters. You should allow at least four weeks for people to write these references. The reference letters should be sent directly to the Scoutmaster or their designee by their writers, not to you. When you give out the reference form (Appendix):
• print or copy 2 sided on one piece of paper.
• include a **stamped** envelope **addressed to your Scoutmaster** or their designee.
• on the outside of the envelope write "Confidential Reference For" and your name.
• include the **reference writer's** name and return address on the envelope upper left corner.
• give your Scoutmaster (or designee) the list of reference writers and contact info.

Ask a parent or leader for help if you are not sure how to properly address and stamp an envelope for the US mail.

Check with your Scoutmaster or their designee as the reference letters come in. You may have to reach back out to the reference writers to follow up if they do not respond promptly.

Application Process

Get the Eagle Scout Rank Application form from https://scoutbook.scouting.org/. Go to your Profile page, Reports, and Eagle Application. Download and save this form. You will need to save it and **open it with Adobe Acrobat Reader DC**. It will be pre-filled with all the information that Scoutbook has. Verify this information and fill in any missing information. All dates should be 6 digits, 2 for the month (01-12), 2 for the day (01-31) and 2 for the year. You should also download and print your *Scouts BSA History Report* from the same menu and include it in your workbook.

A blank Eagle Scout Application form is available from Scouting.org (Google it), but the Scoutbook form is preferable and easier. Be sure to use the latest form (January 2025 or later).

Under REQUIREMENT 3 (merit badges) it says to "Cross out merit badges not earned" for EMERGENCY PREPAREDNESS OR LIFESAVING, for ENVIRONMENTAL SCIENCE OR SUSTAINABILITY, and for CYCLING OR HIKING OR SWIMMING. Double click with your mouse on the merit badge not earned, then right click and select Cross Out Text. When you print, use File/Print/Comments & Forms/Documents and Markups. Be sure cross-outs print. The Scoutbook version will have this already done.

Note that under "CERTIFICATION BY APPLICANT:" you are required to write an Ambitions and Life Purpose statement. This statement is an opportunity for you to think about and express your thoughts on who you are and what kind of person you want to become in the future. Some suggested topics that you may want to include in your statement would be:

• What do you think your purpose in life will be?
• What do you want to accomplish in your life?
• What are your plans for the rest of your career as a Scout?
• What are your Scouting plans after you turn 18 years old?
• How will you continue your education after high school?
• What do you see yourself doing in 5, 10, and 20 years?
• How did your scouting experiences impact on how you see yourself and on your plans for the future?
• How does becoming an Eagle Scout change your outlook on life?
• What do you think others will expect of you as an Eagle Scout?
• What leadership positions have you held outside of Scouting?
• What honors or awards have you received in school, Scouting, community, or other.

Print a copy of this statement to put in the front of your workbook. It is also submitted to Council office electronically as described below.

Information Submission

Please submit information electronically to the Chester County Council. Go https://form.jotform.com/211316043703038 to submit information. Annually the Chester County Council produces a yearbook of all Eagle Scouts, Summit Award recipients, and

Sea Scout Quartermasters. Submit the information requested on this form. Submit a copy of your Life Purpose and Ambitions Statement by dragging the file to the box or click to browse to your file. The Council would also like a picture of your project to show at the recognition dinner. Please drag and drop or browse to a picture that represents your project. **Before clicking Submit, print the page from your browser and submit it with your application.**

Eagle Scout Project of the Year Award

The National Eagle Scout Association (NESA) has an award for the Outstanding Eagle Scout Project of the Year at the council, territory, and national level. If you think your project is outstanding, go to https://nesa.org/for-eagle-scouts/awards-and-recognition/service-project-of-the-year-award (or search Eagle Scout Adams Award if the link has moved) for more information about the award and to download the Nomination Form. Save the form and then open it in Adobe Acrobat Reader to fill it in electronically. Submit the completed nomination form to the Chester County Council office addressed to the council NESA committee. You need to include a complete copy of your Eagle Scout Service Project Workbook with the application.

Paperwork Check

Before you submit any paperwork, it is a good idea to check it over and be sure it reflects your **very best effort**. Does its presentation of you and your work send the message that you want to send, or does it look like something slapped together at the last minute by someone who does not care about their message? This checklist may help you improve your presentation, prevent problems due to missing documentation, and help you do better at your board of review. You are encouraged to include your parents and your troop Eagle advisor in this review process.

Application:

___ The latest version from Scouting.org.

___ Application is neatly typed, clean, and **complete**.

___ All fields with boxes are one character per box.

___ Joining questions consistent (typically Yes/Yes/Yes/No or No/No/No/Yes).

___ Information on six references completely filled in, including full address.

___ Emergency Preparedness or Lifesaving merit badge is crossed out.

___ Two of Cycling, Hiking, and Swimming merit badges are crossed out.

___ Environmental Science or Sustainability merit badge crossed out.

___ All dates and fields filled in (day, month, and year, 6 digits).

___ Positions of responsibility are from list and dates are after Life board of review date.

___ Eagle project hours match workbook hours and logs, including planning time.

___ All other signatures through committee chair signed and dated (unless SM/CC not recommending Eagle).

___ All details verified against Scoutbook or Internet Advancement.

___ Form has been reviewed for completeness by Scoutmaster and/or Eagle Advisor.

___ Includes Ambitions and Life Purpose statement.

___ Includes Eagle Scout Yearbook Information form printed from the Jotform.

___ BSA Local Council Verification signed and dated (before submitted for board of review).

Certification of Applicant Statement:

___ Ambitions and Life Purpose (see suggestions above).

___ Includes positions held.

___ Includes honors and awards.

Yearbook Information:

___ Printout of web page before submitting included with application.

___ Printout shows Life Purpose & Ambitions Statement was attached.

___ Printout shows Project Photos were attached.

Workbook:

___ The workbook is neat, typed, well presented, spelling and grammar correct.

___ Loose extraneous papers have been removed or integrated and attached.

___ Notebook is labeled on cover and spine with name and troop so it does not get lost.

___ Proposal and Fundraising Application (if needed) signatures.

___ Final Report signatures and hours.

___ Hours include planning hours.

___ Spreadsheets show who worked, when, for how long; including the planning time.

___ Number of hours in 4 places (Report, Logs, Summary, Application) the same total.

___ Pictures show group working under direction of Eagle candidate (captions good).

___ Write up describes process of carrying out project day by day (Journal).

___ Write up provides information about what the Scout learned from doing the project.

___ What was done agrees with what was in proposal, no significant scope change.

___ Final plan shows the necessary planning to support the Scout leading the project.

___ Fundraising application completed and signed if needed.

___ The completed workbook makes it clear that the <u>Scout</u> planned, developed, and led a service project beneficial to any religious institution, any school, or their community.

___ Scoutbook, Scoutbook Plus, or TroopMaster™ printout is helpful to show the breadth of your Scouting experience. This is helpful to the board of review. Be sure it shows all your merit badges.

___ Completed report has been proofread by parent, Eagle advisor, and/or others.

References: (Probably too late now, but if not, check before requesting references.)

___ All the instructions were followed for the form and envelope.

___ Form from this *Handbook* used, not some other council's form from the web.

___ List on the application agrees with the letters provided.

___ Verify with Scoutmaster that they have received all four references.

Paperwork Submission

The summary and checklist for all the paperwork is shown below. It is recommended that you use this to be sure that all the paperwork is complete when submitted at the various stages of the process.

Completed Workbook:

___ All pages from the front cover through the final report from the original Workbook with all sections filled in. Recheck each page.

___ All signatures on proposal, fundraising application (if applicable), and final report.

___ Any additional pages, drawings, pictures, worker logs, daily journals, and other information to complete the Workbook. Be sure to include your write-ups about carrying out the project.

___ A copy of your Ambitions and Life Purpose statement from Certification by Applicant requirement (see Application for description).

Take to Your Scoutmaster Conference:

___ Completed Workbook (see above).

___ Eagle Scout Rank Application completed through your signature.

___ Eagle Scout Yearbook Information printout from filled out web site page including evidence of attached Life Purpose & Ambitions Statement and Project Photos.

Scoutmaster (or Designee) Takes to Council Office:

___ Eagle Scout Rank Application with Unit Approval signatures (unless the Scoutmaster or Committee Chair are not recommending the application).

___ Eagle Scout Yearbook Information printout from filled out web site page.

Scoutmaster (or Designee) Delivers to Eagle Board of Review Chair (required before Eagle Board of Review can be scheduled):

___ Eagle Scout Rank Application with BSA Local Council Verification signature.

___ Completed Workbook.

___ Reference letters in sealed envelopes.

CONFIDENTIAL REFERENCE FOR THE BOARD OF REVIEW
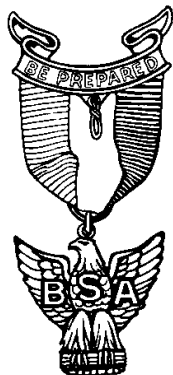
Eagle Candidate _____ Troop # _____

Dear Mr./Ms. _____

Your name has been submitted as a reference by the above-named scout who has made application for advancement in Scouting to the rank of EAGLE SCOUT.

The review board asks that you read the Scouting Mission, Oath, and Law, as recorded below. With these values in mind, please complete the questions found on the reverse side of the form. If you would prefer, feel free to send a personal letter of reference as an alternative.

MISSION STATEMENT

The mission of Scouting America is to prepare young people to make ethical and moral choices over their lifetimes by instilling in them the values of the Scout Oath and Law.

SCOUT OATH

On my honor I will do my best
To do my duty to God and my country
and to obey the Scout Law;

To help other people at all times;

To keep myself physically strong,
mentally awake, and morally straight.

SCOUT LAW

A scout is:

Trustworthy	Obedient
Loyal	Cheerful
Helpful	Thrifty
Friendly	Brave
Courteous	Clean
Kind	Reverent

CONFIDENTIAL REFERENCE FOR _____

How long have you known the Scout? _____

What opportunities have you had to observe them? _____

_____

_____

We all have our strengths and weaknesses. To the best of your knowledge, what are their:

Strengths? _____

_____

_____

_____

_____

_____

_____

Weaknesses? _____

_____

_____

_____

Which points of the Scout Law (see other side) would you say they best demonstrate in the way they live?

○ _____   ○ _____   ○ _____

Which points of the Scout Law would you say they could better demonstrate in the way they live?

○ _____   ○ _____   ○ _____

What is your relationship to the Scout? Are you a friend, employer, teacher, religious leader? _____

_____   _____ _____
          Your Signature   Printed Name   Date

PLEASE RETURN THIS FORM IN A SEALED ENVELOPE TO:

Unit Leader _____   Thank you,

              _____   Chester County Council

              _____   Advancement Committee